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People's Republic of Bangladesh
Ministry of Agriculture (MoA)
Bangladesh Agricultural Research Institute
Administration
Gazipur-1701
www.bari.gov.bd



Record Number: 12.21.0000.000.005.70.0247.18.591

Date: 27 Mar 2025

**Subject: Endorsement of the Earned leave (ex-Bangladesh) of Dr. Deeder Sultana (BARI0345),
Principal Scientific Officer, Planning and Evaluation Wing, Bangladesh Agricultural
Research Institute, Gazipur.**

As per memorandum no. 12.00.0000.062.08.017.23.106; dated: 20 March 2025 of the Research-1 Section, Ministry of Agriculture copy is sent to the concerned officials below for kind information and necessary action.

27-03-2025

Md. Mizanur Rahman Khandaker
Deputy Director (Admin)

✓ Dr. Deeder Sultana, Principal Scientific Officer, Planning and Evaluation Wing, Bangladesh Agricultural Research Institute, Gazipur.

Record Number: 12.21.0000.000.005.70.0247.18.591/1
(12)

Date: 27 Mar 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. High-Commissioner, Embassy of Soudi Arabia, Gulshan, Dhaka;
2. Director, Research Wing, BARI;
3. Director, Support and Service Wing, BARI;
4. Director, Planning and Evaluation Wing, BARI;
5. Director, Hazrat Shahjalal International Airport, Dhaka;
- ✓ 6. Chief Scientific Officer, ASICT, BARI-(requested to upload to BARI website);
7. Foreign Exchange Controller, Bangladesh Bank, Dhaka;
8. Deputy Director (Admin), Administration, BARI;
9. Deputy Director (Account & Finance), Accounts and Finance, BARI;
10. Hazz Immigration Officer, Hazz Camp, Askona, Dhaka;
11. Personal Assistant to Director General, Director General Office, BARI and

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Research -1
www.moa.gov.bd

No.12.00.0000.062.08.017.23.106

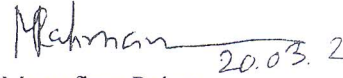
Date: 20 March 2025

Office Order

Dr. Deeder Sultana (BARI0345), Principal Scientific Officer, Planning and Evaluation Wing, Bangladesh Agricultural Research Institute, Gazipur has been granted earned leave (ex-Bangladesh) for the purpose of her Holly Hajj in Saudi Arabia for 45 (forty five) days starting from 04-05-2025 to 17-06-2025 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by herself;
- (c) The Government of Bangladesh has no financial involvement in this visit;
- (d) The provision of Rule 34 of Appendix VIII of BSR (Part-I) will be applicable for this approval;
- (e) She would not stay abroad beyond the permitted period; and
- (f) After returning to the country, she will inform the Ministry of Agriculture through appropriate authority.

02. This order is issued with the approval of the competent authority.

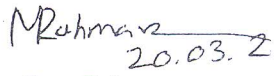

Md. Mostafizur Rahman
Deputy Secretary
Phone: 223351198
E-mail: dsresearch@moa.gov.bd

No.12.00.0000.062.08.017.23.106

Date: 20 March 2025

Copy for kind information/necessary action (not according to seniority):

1. Foreign Secretary (Secretary), Ministry of Foreign Affairs, Dhaka.
2. H.E. the Ambassador, Embassy of Saudi Arabia in Dhaka, Gulshan, Bangladesh/H.E the High Commissioner, High Commission of Bangladesh in Saudi Arabia.
3. Director General, Bangladesh Agricultural Research Institute, Gazipur.
4. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
5. Executive Director, Hazart Shahjalal International Airport, Dhaka.
6. PS to Honourable Advisor, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
7. PS to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
8. Dr. Deeder Sultana (BARI0345), Principal Scientific Officer, Planning and Evaluation Wing, Bangladesh Agricultural Research Institute, Gazipur.
9. Assistant Maintenance Engineer, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With request to publish in MoA website).
10. PO to Additional Secretary (Research Wing), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. PO to Joint Secretary (Research), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.


Md. Mostafizur Rahman
Deputy Secretary